

Statutes
of the International Psychoanalytic University Berlin
for the Awarding of Deutschlandstipendien (Germany Scholarships)

as of 29 April 2026

In order to regulate the awarding of scholarships in accordance with the German Scholarship Programme Act from 21 July 2010 (last amended on 29 March 2017), the Academic Senate of the International Psychoanalytic University Berlin enacted the following statutes on 17 June 2026 pursuant to §2(1) of the Berlin Higher Education Act (BerlHG) in the version dated 3 June 2011:

§ 1 Purpose of the Scholarship

The purpose of the scholarship is to support talented students, from whom great achievements are to be expected or have been demonstrated in terms of their studies or career and who distinguish themselves through above average social or civic commitment.

§ 2 Eligibility for Support

Those enrolled in their first or second degree study course at the International Psychoanalytic University Berlin can be supported.

§ 3 Extent of Support

- (1) The scholarship amounts to 300 € per month.
- (2) The scholarship may not be dependent on any form of repayment to the private providers of the funding (henceforth referred to as the funders), nor on any employment activities, nor on any declaration of intent with respect to subsequent employment.
- (3) There is no legal right to be granted the scholarship.

§ 4 Application and Selection Process

- (1) The university management announces the scholarships for the winter semester on the IPU Berlin website. An additional round of applications and awards can take place in the summer semester.
- (2) IPU Berlin offers scholarships with and without specific subject requirements.
- (3) Applications may be submitted for two types of scholarships simultaneously.
- (4) The call for applications published on the website will include the following information in German and English:
 1. the anticipated number of scholarships,
 2. whether and which scholarships are designated for specific disciplines or degree programs, as well as the subject areas for participation in the topic-based classes,
 3. the standard appropriation period,
 4. the specific application documents to be submitted,
 5. the format of the application and the office to which it must be submitted,
 6. the deadline for submitting the application,
 7. that applications not submitted by the deadline or in the required format will not be considered in the selection process.
- (5) The application must be made for the field of study in which the applicant is enrolled or has applied for enrollment. Applications must be sent as a PDF document to the email address specified in the call for applications.
- (6) The application must be submitted in German or English.

§ 5 Scholarship Selection Committee

- (1) From among the applications submitted in the proper form and within the deadline, the Scholarship Selection Committee uses the selection criteria to select the applications that are eligible for funding, as well as additional applications to serve as alternates (ranked according to a sequence determined by the Committee) should any of the initially selected applications be subsequently withdrawn or otherwise fail to receive approval.
- (2) The following serve on the Scholarship Selection Committee ex officio:
 1. the President of IPU Berlin (or a person appointed by the President) as Chairperson,
 2. the degree program coordinators (or persons appointed by them),
 3. and the diversity officer (in an advisory capacity).
- (3) The following members of the Scholarship Selection Committee are elected by the Academic Senate for a two-year term of office, upon the nomination of the President:
 1. two students in accordance with § 45 (1), sentence 2, no. 3 of the Berlin Higher Education Act (BerlHG)
 2. one research associate in accordance with § 45 (2) of the Berlin Higher Education Act (BerlHG), and
 3. up to five representatives of private funding sources, serving in an advisory capacity.
- (4) A substitute is elected for each elected member; reelection is permitted. If a member or a substitute member resigns before the end of their term, a new member or substitute member is elected for the remainder of the term.
- (5) The Scholarship Committee constitutes a voting quorum when the Chairperson and at least three other voting members are present. Resolutions are adopted by a majority of the members present; in the event of a tie, the Chairperson's vote is decisive.
- (6) Selection criteria are:
 1. For new students
 - a. the average grade on the high school diploma, with special consideration given to the individual grades relevant to the chosen field of study, or
 - b. the specific qualification that entitles the applicant to study in the respective degree program at IPU University Berlin,
 2. for students already enrolled, the academic performance to date; for students in a master's program, this also includes the final grade from their previous degree program.
- (7) During the **overall assessment** of the the applicant's potential, particular consideration is also given to:
 1. special achievements, successes, honors, and awards; prior professional experience and internships;
 2. extracurricular or non-academic engagement, such as voluntary work, civic, social, university or political engagement; or participation in associations or clubs,
 3. special personal or family circumstances and needs, such as illnesses and disabilities; the care of one's own children (particularly as a single parent) or of close relatives in need of care; family background or migration background; as well as individual motivation for undertaking (or having undertaken) a psychologically or psychoanalytically oriented course of study,
 4. when applying for topic-specific scholarships, particular aptitude for the specified topic.

§ 6 Approval

- (1) The board grants the scholarships based on the decision made by the Scholarship Selection Committee; the grant period is either one year or one semester, depending on the availability of private funding. Scholarship recipients are selected through a primary selection process and, if necessary, a supplementary selection process. If the number of applicants exceeds the number of available scholarships, a ranking list is created for the selection process.
- (2) The award of a scholarship includes the decision regarding the award period, the amount of the scholarship, and the duration of funding. The maximum duration of funding is based on the standard period of study for

the respective degree program. The approval notice specifies the additional evidence of skills and academic achievement that the scholarship recipient must provide to enable the university to conduct its annual review of skills and achievements, as well as the deadline by which this evidence must be submitted.

- (3) The additional evidence of skills and academic achievement must be submitted in full by the deadline specified in the grant notification. In the event that they are submitted within the deadline, an official decision is then taken on extending the approval.
- (4) Payment of the scholarship is conditional upon the scholarship recipient being enrolled at IPU Berlin.
- (5) The scholarship continues to be paid during periods when classes are not in session and during stays abroad related to the student's field of study.

§ 7 Extension of the Maximum Funding Period; Leave of Absence

- (1) The procedure for applying for an extension of the scholarship is outlined in the grant award letter. The documents and supporting evidence specified in the grant award letter must be submitted in a single PDF document to the email address provided in the call for applications.
- (2) If the duration of studies is extended for serious reasons, such as a disability, pregnancy, the care and upbringing of a child, or a study-related stay abroad, the maximum funding period may be extended upon request.
- (3) The scholarship is not paid during a leave of absence from studies.

§ 8 Termination

The scholarship ends at the end of the month in which the scholarship holder:

1. has successfully completed her/his higher education studies; this occurs when the scholarship holder is notified of the overall result of the successfully completed stage of study, but no later than the end of the second month following the month in which the final examination was taken,
2. has discontinued their studies,
3. has changed their field of study, or
4. is exmatriculated from the university.

If the scholarship recipient changes universities during the grant period, the scholarship ends at the end of the semester.

§ 9 Revocation

Subject to a notice period of at least six weeks to the end of a calendar month, the scholarship award shall be revoked if the scholarship recipient has failed to comply with the obligation under § 10 (2) and (3); or if the recipient receives additional funding in violation of § 4 (1) of the Scholarship Program Act; or if the university determines upon review that the eligibility and performance requirements for the scholarship are no longer met. Retroactive revocation of the award is possible, particularly in cases of duplicate funding, as well as in cases where the award was based on false information provided by the scholarship recipient.

§ 10 Participation Requirements

- (1) Applicants must fulfill the participation requirements for the selection process, in particular by providing the information and documentation necessary to assess their eligibility and performance requirements.
- (2) Scholarship recipients must immediately notify the institution of any changes in circumstances that are relevant to the granting of the scholarship.
- (3) Scholarship recipients must provide the university with the data necessary for the institution to fulfill its reporting obligations pursuant to § 13 (1) no. 1, (4) of the Scholarship Program Act.

§ 11 Events Program

IPU Berlin promotes contact between scholarship recipients and private funding providers in an appropriate manner, such as through special joint events. Scholarship recipients are not obligated to participate in opportunities designed to maintain contact with private funding providers. Furthermore, when designing the program of events, it must be ensured that the scholarship is not made contingent upon any consideration in return (§ 3 (2)).

Appendix

Call for applications on the IPU website

The following application documents must be submitted in a single PDF file along with the scholarship application:

- a letter of motivation,
- a tabular CV,
- proof of enrollment at IPU,
- records of academic achievement to date,
- internship and employment references, as well as proof of special awards and prizes, other skills, and civic or social engagement,
- if applicable, proof of special family or social circumstances.